



Doncaster Council

27th June, 2019

**To the Chair and Members of the
OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE**

OVERVIEW AND SCRUTINY WORK PLAN 2019/20

Relevant Cabinet Member(s)	Wards Affected	Key Decision
The Mayor	All	None

EXECUTIVE SUMMARY

1. The Committee is asked to agree an overview and scrutiny work programme for 2019/20.

EXEMPT REPORT

2. This report is not exempt.

RECOMMENDATIONS

3. The Committee is asked to:
 - Approve the 2019/2020 Overview and Scrutiny work programme - latest draft attached in Appendix A.
 - Consider the Council's Forward Plan of key decisions attached at Appendix B; and
 - Ratify the Terms of Reference of the Joint Health Overview and Scrutiny Committee (South Yorkshire, Derbyshire, Wakefield and Nottinghamshire) in Appendix C.
 - Note the appointment of the Joint Health Overview and Scrutiny Committee (South Yorkshire, Derbyshire, Wakefield and Nottinghamshire).

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

4. Regular review of the Overview and Scrutiny work plan enables the Committee to ensure it remains relevant and is responding to important

issues for citizens and the borough. The work plan update helps support openness, transparency and accountability as it summarises outcomes from overview and scrutiny activities. Citizens are able to contribute to the work of overview and scrutiny by attending meetings or contributing to reviews.

BACKGROUND

5. Overview and Scrutiny has a number of key roles, which focus on:
 - Reviewing decisions made by the Executive of the Council;
 - Policy development and review;
 - Monitoring performance (both service indicators and financial); and
 - Considering issues of wider public concern.
6. Overview and Scrutiny Management Committee (OSMC) manages the work programmes for itself and the standing Panels except the Health and Adult Social Care Panel that manages its own work programme primarily because it has statutory responsibilities relating to Health Scrutiny.
7. The Panels endeavor to deliver a more outcome focused Scrutiny function concentrating on delivering evidence based recommendations whilst OSMC focus on effective Scrutiny and performance monitoring and co-ordination of the wider Overview and Scrutiny activities.
8. The statutory responsibilities that Overview and Scrutiny must undertake include an annual review of the Community Safety Partnership, consultation on budget and policy framework issues and health scrutiny issues.
9. OSMC and the standing Panels held work planning sessions during June 2019 with a view to identifying a small number of review topics. A copy of the draft work plan is attached in Appendix A, however, at the time of agenda dispatch the Children and Young People Scrutiny Panel had not met. Therefore, following the final work planning meeting, the complete draft work plan will be circulated by email to Members immediately prior to this meeting.
10. In drafting its future work programme, the Committee will need to take account of the capacity of the Committee and the Panels to consider additional issues that may arise during the course of the year.
11. The Committee will also need to ensure that it manages and co-ordinates the work of the Panels to ensure there is an even balance across the Scrutiny function, key issues are being considered and Chairs receive the advice and support to deliver their work plans. Scrutiny Chairs are asked to regularly report back to the Committee on the progress of their reviews.

Council's Forward Plan of Key Decisions

14. Attached at Appendix B is the Council's Forward Plan of key decisions for consideration by the Committee.

Monitoring the Work Programme

15. An updated version of the work plan will be regularly presented to OSMC for consideration and this will include copies of correspondence and briefings in relation to recommendations resulting from Scrutiny Panel reviews. In this way Members will be able to see more clearly the progress and impact being made. The work of OSMC and the Panels will be reported annually to full Council and the progress of the standing Panels will be reported to OSMC where appropriate and to the Chairs and Vice Chairs Liaison Group.

Joint Health Overview and Scrutiny Committee for South Yorkshire, Derbyshire, Wakefield and Nottinghamshire (JHOSC)

16. The Joint, Health. Overview and Scrutiny Committee for South Yorkshire, Derbyshire, Wakefield and Nottinghamshire (JHOSC) is a collaborative of eight clinical commissioning groups (CCGs) and the NHS England across South and Mid Yorkshire, Bassetlaw and North Derbyshire. The Membership is as follows:

- Barnsley
- Doncaster
- Sheffield
- Derbyshire
- Rotherham
- Wakefield
- Nottinghamshire

17. To date the Committee has considered areas that have included:

- Integrated Care System (ICS) Governance Arrangements.
- NHS Long Term Plan.
- Transformation Workstream Programmes within the South Yorkshire and Bassetlaw (SYB) Integrated Care system.
- Hospital Services Review
- Hyper Acute Stroke Update
- The proposed model included a Stroke Managed clinical Network
- Children's Non Specialised Surgery and anaesthesia Update

18. The last meeting was held on 18th March, 2019, minutes of all previous meetings are available through the modern.gov agenda system. The JHOSC continues to meet but as of the date of this meeting, the next meeting has not been scheduled. It will meet in response to health service proposals from the Joint Clinical Commissioning Group (Commissioning Working Together).

19. The Chair of Health and Adult Social Care Overview and Scrutiny Panel was appointed by Full Council on the 17th May 2019 as a representative on the JHOSC and the Vice Chair was appointed as the agreed substitute, their appointments will be in place until the Annual Council Meeting in 2020.

20. The Committee is therefore asked to ratify the attached Terms of Reference (in Appendix C) and note the appointments of the JHOSC for 2019/2020.

Links with Team Doncaster

21. The Committee and Panels are asked to continue maintaining an overview and understanding of partnership activities. As the delivery of Borough priorities relies on a partnership approach, the Panels are requested to make

the necessary arrangements to secure links with relevant partnership bodies. This could include regular updates from the partnership body or Council representative. Information on Team Doncaster is also accessible through Twitter and the Team Doncaster website <http://www.teamdoncaster.org.uk>. It is suggested that a flexible approach to working with the partnership will enable the identification of future work plan issues and help ensure Members gain a greater awareness of partnership activity.

OPTIONS CONSIDERED AND REASONS

22. There are no specific options to consider within this report as it provides an opportunity for the Committee to agree its work plan for 2019/20.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

23.

	Outcomes	Implications
	<p>Doncaster Working: Our vision is for more people to be able to pursue their ambitions through work that gives them and Doncaster a brighter and prosperous future;</p> <ul style="list-style-type: none"> • Better access to good fulfilling work • Doncaster businesses are supported to flourish • Inward Investment 	<p>The Overview and Scrutiny function has the potential to impact upon all of the Council's key objectives by holding decision makers to account, reviewing performance and policy development through robust recommendations, monitoring performance of the Council and external partners, services and reviewing issues outside the remit of the Council that have an impact on the residents of the Borough.</p>
	<p>Doncaster Living: Our vision is for Doncaster's people to live in a borough that is vibrant and full of opportunity, where people enjoy spending time;</p> <ul style="list-style-type: none"> • The town centres are the beating heart of Doncaster • More people can live in a good quality, affordable home • Healthy and Vibrant Communities through Physical Activity and Sport • Everyone takes responsibility for keeping Doncaster Clean • Building on our cultural, artistic and sporting heritage 	
	<p>Doncaster Learning: Our vision is for learning that prepares all children, young people and adults for a life that is fulfilling;</p> <ul style="list-style-type: none"> • Every child has life-changing learning experiences within and beyond school • Many more great teachers work in Doncaster Schools that are good or 	

	<p>better</p> <ul style="list-style-type: none"> • Learning in Doncaster prepares young people for the world of work 	
	<p>Doncaster Caring: Our vision is for a borough that cares together for its most vulnerable residents;</p> <ul style="list-style-type: none"> • Children have the best start in life • Vulnerable families and individuals have support from someone they trust • Older people can live well and independently in their own homes. 	
	<p>Connected Council:</p> <ul style="list-style-type: none"> • A modern, efficient and flexible workforce • Modern, accessible customer interactions • Operating within our resources and delivering value for money • A co-ordinated, whole person, whole life focus on the needs and aspirations of residents • Building community resilience and self-reliance by connecting community assets and strengths • Working with our partners and residents to provide effective leadership and governance 	

RISKS AND ASSUMPTIONS

24. To maximise the effectiveness of the Overview and Scrutiny function it is important that the work plan is manageable and that it accurately reflects the broad range of issues within its remit. Failure to achieve this can reduce the overall impact of the function. National research has identified that over ambitious work plans that include too many items are a common cause of frustration for Scrutiny Members as they fail to achieve any outcomes. The work plan will continue to be reviewed at each ordinary meeting and officers will advise on the capacity available to undertake any additional work. This provides an opportunity to ensure work plans can be regularly monitored and reviewed.

LEGAL IMPLICATIONS (SF 07.05.19)

25. The Council's Constitution states that subject to matters being referred to it by the Full Council, or the Executive and any timetables laid down by those bodies, Overview and Scrutiny Management Committee (and its Panels) will determine its own Work Programme (Overview and Scrutiny Procedure Rule Page 84 6a). Specific legal implications and advice will be provided as required on matters brought to the Committee and Panels.

FINANCIAL IMPLICATIONS (SEF 10.05.19)

26. There are no specific financial implications attached to this report.

HUMAN RESOURCES (AT 08.05.19)

27. There are no specific HR implications related to the contents of this report. There may be HR implications relating to specific elements on the work plan but these will be highlighted in the relevant reports at the appropriate time.

TECHNOLOGY IMPLICATIONS (PW 10.05.19)

28. There are no specific technology implications in relation to this report

HEALTH IMPLICATIONS (RS 07.05.19)

29. The Overview and Scrutiny Management Committee can perform a key role in the council's adoption of a health in all policies approach. All areas of the Overview and Scrutiny work plan can impact on health and it is important that the health implications of each item are considered separately given that 20% of what contributes to health is from clinical care, 30% from healthy behaviours, 40% from socio-economic factors and 10% from the built environment.

EQUALITY IMPLICATIONS (CM 10.05.19)

30. This report provides an overview on the work programme and there are no significant equality implications associated with the report. Within its programme of work Overview and Scrutiny gives due consideration to the extent to which the Council has complied with its Public Equality Duty and given due regard to the need to eliminate discrimination, promote equality of opportunity and foster good relations between different communities.

CONSULTATION

31. During June 2019, OSMC and the standing Panels held work planning sessions to identify issues for consideration during 2019/20.

BACKGROUND PAPERS

32. Agenda, guidance and draft work plan produced following Overview and Scrutiny work planning events held during June 2019.

REPORT AUTHOR & CONTRIBUTORS

Christine Rothwell, Senior Governance Officer

☎ 01302 735682 📧 christine.rothwell@doncaster.gov.uk

Caroline Martin, Senior Governance Officer

☎ 01302 734941 📧 caroline.martin@doncaster.gov.uk

Debbie Hogg
Director of Corporate Resources